

Minutes of a Regular Meeting of the Council of the Rural Municipality of Edenwold No. 158 held on Tuesday, November 17<sup>th</sup>, 2020 in the Council Chamber of the Municipal Building, 100 Hutchence Road, Emerald Park, Saskatchewan, with the following present:

Reeve: Mitch Huber

- Councillors:
- Division #1 Craig Strudwick
  - Division #2 Stan Capnerhurst
  - Division #3 Wayne Joyce
  - Division #4 Karen Kotylak
  - Division #5 Dwayne Radmacher
  - Division #6 Tim Brodt
  - Division #7 Rod Tuchscherer

Administrator & CAO: Kim McIvor

Rural Manager of Public Works: Derek Hradecki

Emerald Park & Utilities Public Works Manager: Wade Hoffman

**Quorum** With a quorum present, Reeve Mitch Huber called the meeting to order @ 9:00 a.m. Reeve Mitch Huber, Councillor’s Craig Strudwick, Wayne Joyce, Karen Kotylak, Dwayne Radmacher and Rod Tuchscherer declared and signed their *Official Oath – Member of Council* as per section 3 of *The Municipal Regulations* and section 94 of *The Municipalities Act*.

All members of Council handed in their Public Disclosure Declaration Form.

709/2020 **Councillor Brodt:** THAT the minutes of the regular meeting held on October 27<sup>th</sup>, 2020 be Regular Meeting approved as circulated and presented. Minutes **Carried.**

710/2020 **Councillor Joyce:** THAT the minutes of the public meeting held on October 27<sup>th</sup>, 2020 be Public Meeting approved as circulated and presented. Minutes **Carried.**

711/2020 **Councillor Radmacher:** THAT the list of accounts consisting of Cheques #9991 to #10064 plus List of Accounts 16 electronic payments totaling \$1,095,693.65 be approved for payment. **Carried.**

712/2020 **Councillor Strudwick:** THAT statement of financial activities for October 2020 be Financial acknowledged as reviewed in detail and approved as presented. Statement **Carried.**

713/2020 **Councillor Brodt:** THAT the September and October 2020 bank reconciliations be Bank acknowledged as presented. Reconciliation **Carried.**

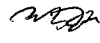
Public Works Manager of Public Works Emerald Park & Utilities: Wade Hoffman presented his report to Council which included updates on the following topics:  
9:20 to 9:40 a.m.


- SEL33 water board: over see of certified operator training
- Nov 8<sup>th</sup> snow fall: street and pathway work
- Great Plains Lift Station: upgrade work completed
- Street light banners: Big Thank You to Nordic Electric for their assistance
- Solar lights on pathways: refurbishing nearly complete

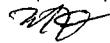
714/2020 **Councillor Brodt:** THAT we approve Manager of Emerald Park & Utilities Wade Hoffman to SEL 33 oversee the certification of the new SEL33 Public Utility Water Board’s operator in training as Water Board he works towards acquiring his Class 1 certification.




**Carried.**

- Rural Public Works  
9:40 to 10:20 am
- Rural Manager of Public Works: Derek Hradecki presented his report to Council which included updates on the following topics:
- Grid 2190 Clay Capping
  - Nov 8<sup>th</sup> snow fall: Subdivision street & Municipal roads
  - Gravel Crush progress
  - OH&S October report
  - Water tanker fire assistance Nov 5<sup>th</sup> and Nov 7<sup>th</sup> area fires.
  - Bridges Repairs 219-16-36E,218-16-17E & 218-15-35N All North final inspection
  - Bridge NW 13-16-18 W2M engineering review.
  - Seasonal Employees
  - Equipment: Snow plow pricing
- 715/2020  
Grader  
Snow Plow
- Councillor Radmacher:** THAT we accept the lowest price quote received from Capital Industries for a new front mount grader snow plow in the amount of \$34,900.00 plus taxes.  
**Carried.**
- Both Public Works Managers were excused from the Council meeting at 10:20 a.m.  
CAO McIvor reviewed the October 2020 Community Safety Officer Report with Council
- 716/2020  
Recess
- Reeve Huber:** THAT the time being 10:25 am., we take a 10 minute recess.  
**Carried.**
- 717/2020  
Reconvene
- Reeve Huber:** THAT the time being 10:35 a.m. we reconvene our regular meeting of Council.  
**Carried.**
- 718/2020  
October  
Water Report
- Councillor Tuchscherer:** THAT we accept the October 2020 Monthly Water Report with a water usage of 4,978,090 gallons, acceptable turbidity levels & chlorine levels with no upset condition noted.  
**Carried.**
- 719/2020  
Balgonie  
Curling Club
- Councillor Kotylak:** THAT we participate in the Balgonie Curling Rink sponsorship program for 2020-21 and purchase a 4'x4' wall sign for \$175.00; and further, we express interest in an "In Ice" advertising display for the 2021-22 curling season.  
**Carried.**
- 720/2020  
SARM  
Benefits Plan
- Councillor Strudwick:** THAT we make application to continue with our participation in the SARM Benefits Plan in 2021, in respect to our current employees and any new employees who are enrolled in the future; and further, we select the \$50,000 group coverage option for Elected & Appointed Officials and include the volunteer fire fighter option to our plan.  
**Carried.**
- 721/2020  
2021 EI Rates
- Councillor Joyce:** THAT we acknowledge the 2021 *Notice of Reduced Employment Insurance Premium Rate* of 1.166 times the employee premium due to the Municipality participating in an approved coverage plan thru SARM.  
**Carried.**
- Admin/CAO  
Report  
10:50 am  
to  
11:10 am
- Administrator & CAO Kim McIvor presented his report to Council on the following:
- White City Annexation application and case management
  - Personnel: Kathy Skomar's probation, Bylaw Court Clerks, Community Safety Officer and Communication Officer "outside Interest" letter as per employee policy and 2021 wages & salary review, proposal and reports.
  - West Side office electrical plug in car rail price quote
  - Spruce Creek Estates-service agreement deficiency list
  - Jameson Estates water line and Meadow Ridge waterline updates,
  - Interim Audit has been completed 

722/2020 Kathy Skomar Three Month Probation	<b>Councillor Capnerhurst:</b> THAT we hereby acknowledge Administrative Assistant Kathy Skomar passed her three month probation period and will be staying on as a full time employee of the Municipality; and further, we approve a \$1.00/hr raise beginning November 16 <sup>th</sup> , 2020. <b>Carried.</b>
723/2020 CSO Offer of Employment	<b>Councillor Brodt:</b> THAT Cole Shaw be offered employment as a <i>Community Safety Officer</i> with a starting date of January 4 <sup>th</sup> , 2021. <b>Carried.</b>  Reeve Huber declared a pecuniary interest and left the Council chambers at 10:54 a.m. Deputy Reeve Capnerhurst assumed chair of the meeting.
724/2020 Bylaw Court Clerk	<b>Councillor Radmacher:</b> THAT Carol Clayton be hired as a Bylaw Court Clerk with a starting date of November 17 <sup>th</sup> , 2020 at a \$40.00 per hour and contingent upon satisfactory completion of a 3 month probation period. <b>Carried.</b>  Reeve Huber returned to the Council chambers at 11:00 a.m. & resumed chair of the meeting. Quad Town Forum reporter Keith Borkowsky joined the Council meeting at 11:00 a.m.
725/2020 Dec 22 <sup>nd</sup> Mtg Change to 15 <sup>th</sup>	<b>Councillor Brodt:</b> THAT we reschedule our December 22 <sup>nd</sup> , council meeting to Tuesday December 15 <sup>th</sup> , 2020. <b>Carried.</b>
Council Round Table	Council roundtable discussion was focused on WCRM158 Wastewater Authority lagoons, treatment plant, irrigation, board members following the election and WSA permit, Grid 2190 clay capping; Division 2 bridge work, Possible bridge grant funding, Aspen links Golf Course Clubhouse, Pilot Butte's ATV public meeting, Provincial Crime Watch and EMO.
726/2020 In Camera	<b>Councillor Strudwick:</b> THAT we recess and deliberations continue In Camera as a <i>Committee of the Whole</i> at 11:24 a.m. as per section 120 (2)(a) of <i>The Municipalities Act</i> and 17(1)(g) of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , to discuss personnel matters. <b>Carried.</b>
727/2020 Out of Camera	<b>Councillor Brodt:</b> THAT we move out of Camera as a <i>Committee of the Whole</i> and reconvene the regular meeting of Council at 11:50 a.m. <b>Carried.</b>
728/2020	<b>Councillor Capnerhurst:</b> THAT for the purposes of our Municipal Pandemic Response Policy the following employees be deemed essential employees: <ul style="list-style-type: none"> <li>• Chief Administrative Officer &amp; Administrator</li> <li>• Manager of Planning &amp; Development</li> <li>• Manager of Public Works Emerald Park &amp; Utilities</li> <li>• Rural Manager of Public Works</li> </ul> <b>Carried.</b>
729/2020 Recess	<b>Reeve Huber:</b> THAT the time being 11:55 a.m. we recess for lunch. <b>Carried.</b>
730/2020 Reconvene	<b>Reeve Huber:</b> THAT the time being 1:25 p.m. we reconvene our regular meeting of council. <b>Carried.</b>
Planners	Manager of Planning & Development Jana Jedlic, Planner II Jessica Mitchell, Planner I & Development Officer Susan Stevenson joined the Council meeting at 1:25 p.m. 

- 731/2020  
PBI Inspector  
Appointment  
**Councillor Joyce:** THAT in accordance with the service agreement with Professional Building Inspections Inc. the Rural Municipality of Edenwold No.158 hereby resolves to issue a Certificate of Appointment for Ken Pasiachnyk, a licensed Building Official who is a resident of Saskatchewan.  
**Carried.**
- 732/2020  
Bylaw #2020-55  
1<sup>st</sup> Reading  
**Councillor Brodt:** THAT Bylaw No. 2020-55 being a bylaw to provide for entering into an agreement for exemption from taxation for 142 Aspen Village Drive, Lot 37 Blk/Par X1, Plan 102019643 Ext 0, SE 15-17-18 W2, be given first reading.  
**Carried.**
- 733/2020  
Bylaw #2020-55  
2<sup>nd</sup> Reading  
**Councillor Strudwick:** THAT Bylaw No. 2020-55 being a bylaw to provide for entering into an agreement for exemption from taxation for 142 Aspen Village Drive, Lot 37 Blk/Par X1, Plan 102019643 Ext 0, SE 15-17-18 W2, be given second reading.  
**Carried.**
- 734/2020  
Bylaw #2020-55  
3 Readings  
**Councillor Joyce:** THAT Bylaw No. 2020-55 be given three readings at this council meeting.  
**Carried Unanimously.**
- 735/2020  
Bylaw #2020-55  
3<sup>rd</sup> Reading  
**Councillor Capnerhurst:** THAT Bylaw No. 2020-55 being a bylaw to provide for entering into an agreement for exemption from taxation for 142 Aspen Village Drive, Lot 37 Blk/Par X1, Plan 102019643 Ext 0, SE 15-17-18 W2, be given third and final reading.  
**Carried.**
- 736/2020  
Bylaw #2020-56  
1<sup>st</sup> reading  
**Councillor Brodt:** THAT Bylaw No. 2020-56 being a bylaw to provide for entering into an agreement for exemption from taxation for 353 Spruce Creek Crescent, Lot 69, Blk/Par 1, Plan 102136216 Ext 0, in SW 27-17-18 W2, be given first reading.  
**Carried.**
- 737/2020  
Bylaw #2020-56  
2<sup>nd</sup> reading  
**Councillor Radmacher:** THAT Bylaw No. 2020-56 being a bylaw to provide for entering into an agreement for exemption from taxation for 353 Spruce Creek Crescent, Lot 69, Blk/Par 1, Plan 102136216 Ext 0, in SW 27-17-18 W2, be given second reading.  
**Carried.**
- 738/2020  
Bylaw #2020-56  
3 readings  
**Councillor Kotylak:** THAT Bylaw No. 2020-56 be given three readings at this council meeting.  
**Carried Unanimously.**
- 739/2020  
Bylaw #2020-56  
3<sup>rd</sup> reading  
**Councillor Capnerhurst:** THAT Bylaw No. 2020-56 being a bylaw to provide for entering into an agreement for exemption from taxation for 353 Spruce Creek Crescent, Lot 69, Blk/Par 1, Plan 102136216 Ext 0, in SW 27-17-18 W2, be given third and final reading.  
**Carried.**
- 740/2020  
Recess  
**Reeve Huber:** THAT the time being 1:30 p.m. we recess our regular meeting for the public hearing meeting for the following:
  - Bylaw No.2020-45 Zoning Bylaw Text Amendment
  - Discretionary Use: Residential Daycare, 720 Emerald Park Road**Carried.**
- 741/2020  
Reconvene  
**Reeve Huber:** THAT the time being 1:38 p.m. we reconvene our regular meeting of Council.  
**Carried.**
- Planning Report  
Planning Associate: Ross Zimmermann gave an overview of the updates proposed for the new Taxi Bylaw 2020-47 via Zoom.  


- 742/2020 **Councillor Strudwick:** THAT Bylaw No. 2020-47 being a bylaw to License, Control and Regulate  
Bylaw #2020-47 Taxi Operators, Owners and Brokers, be given first reading.  
1<sup>st</sup> reading **Carried.**
- 743/2020 **Councillor Tuchscherer:** THAT Bylaw No. 2020-47 being a bylaw to License, Control and  
Bylaw #2020-47 Regulate Taxi Operators, Owners and Brokers, be given second reading.  
2<sup>nd</sup> reading **Carried.**
- 744/2020 **Councillor Kotylak:** THAT Bylaw No. 2020-47 be given three readings at this council meeting.  
Bylaw #2020-47 **Carried Unanimously.**  
3 readings
- 745/2020 **Councillor Joyce:** THAT Bylaw No. 2020-47 being a bylaw to License, Control and Regulate Taxi  
Bylaw #2020-47 Operators, Owners and Brokers, be given third and final reading.  
3<sup>rd</sup> reading **Carried.**
- 746/2020 **Councillor Joyce:** THAT Bylaw No. 2020-54 being a zoning bylaw amendment addressing CR3  
Bylaw #2020-54 side yard setbacks, the maximum site size in the HPC zone and providing clarification on  
1<sup>st</sup> reading sea/rail containers regulations, be given first reading.  
**Carried.**
- Delegation Ian Cameron presented to Council an update report in regards to his discretionary use  
1:45 p.m. application for a cannabis production facility at LSD 15 33-16-17 W2M.
- Communications Communications Officer Jason Vinck presented a Christmas Add supporting Local Business  
1:50 p.m. campaign proposal to Council for consideration.
- 747/2020 **Councillor Joyce:** THAT we hereby approve the "Support Local Business" Christmas  
Local Business advertising campaign for the Municipalities businesses in the amount of \$3,825.00  
Christmas **Carried.**  
Campaign
- 748/2020 **Councillor Capnerhurst:** THAT first reading be given to Bylaw No.2020-57, a bylaw to establish  
ASA - Park an Additional Service Area to provide Fibre-optic internet to Park Meadows Estates and  
Meadows & Meadow Ridge Estates, and authorize a public meeting to discuss the proposal with residents.  
Meadow Ridge **Carried.**
- 749/2020 **Councillor Joyce:** THAT we proceed with the Call2 Recycle consumer friendly display box for  
Cell Phone & collecting, shipping and recycling of batteries and cellphones at our Municipal Administration  
Battery Recycling Office.  
**Carried.**
- 750/2020 **Councillor Capnerhurst:** THAT we recess and deliberations continue In Camera as a  
In Camera *Committee of the Whole* at 2:23 p.m. as per section 120 (2)(a) of *The Municipalities Act* and  
17(1)(d) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to  
discuss the Great Plains - Fairway South Subdivision.  
**Carried.**
- 751/2020 **Councillor Capnerhurst:** THAT we move out of Camera as a *Committee of the Whole* and  
Out of Camera reconvene the regular meeting of Council at 2:30 p.m.  
**Carried.**
- 752/2020 **Councillor Joyce:** THAT we approves the release of \$200,000.00 performance security for  
Security Release Great Plains Leasehold as certificate of substantial completion has been issued for the Fairway  
South Subdivision.  
  
**Carried.**

753/2020 **Councillor Joyce:** THAT Bylaw 2020-45, being a zoning bylaw text amendment to address recreational uses in the AR – Agricultural Resource Zone and to prohibit “cover-all” style accessory buildings be given second reading.  
 Bylaw #2020-45  
 2<sup>nd</sup> Reading

**Carried.**

754/2020 **Councillor Strudwick:** THAT Bylaw 2020-45, being a zoning bylaw text amendment to address recreational uses in the AR – Agricultural Resource Zone and to prohibit “cover-all” style accessory buildings be given third and final reading.  
 Bylaw #2020-45  
 3<sup>rd</sup> Reading

**Carried.**

755/2020 **Councillor Tuchscherer:** THAT we hereby approve the discretionary use application for a residential daycare at 720 Emerald Park Road with the following conditions:  
 D.U. Application  
 Residential Daycare  
 720 Emerald Park Road

1. The use shall comply with all Government of Saskatchewan regulations for residential daycare facilities
2. The use shall be clearly incidental and secondary to the use of the dwelling as a private residence
3. No exterior alterations shall be undertaken to make the appearance of a dwelling inconsistent with the residential character of the building, property or neighborhood
4. At least 3.25 square meters per child of fenced on site outdoor play space shall be provided
5. The maximum number of children permitted in the residential day care shall be eight (8).
6. Parking of vehicles during peak drop off and pick up times shall not obstruct traffic on Emerald Park Road or Aspen Village Drive, nor obstruct access of adjacent private residents to their driveways.

**Carried.**

756/2020 **Councillor Joyce:** THAT the discretionary use application for the licensed cannabis production facility located at LSD 15, 33-16-17 W2M be approved with conditions.  
 D.U. Application  
 LSD 15, 33-16-17

**Lost.**

757/2020 **Councillor Radmacher:** THAT the following correspondence be hereby acknowledged and filed:  
 Correspondence

- 1.1 Balgonie Fire Department: Fire Calls on Oct 29<sup>th</sup> & Nov 5<sup>th</sup>
- 1.2 Southeast Regional Library: Oct 31<sup>st</sup> AGM & Fall Mtg Newsletter
- 1.3 Stars: Donation Thank You
- 1.4 SGI: Auto Fund Division, National Safety Code Certificates

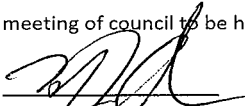
**Carried.**

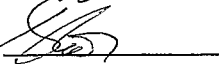
758/2020 **Councillor Strudwick:** THAT in order to ensure that the wishes of the ratepayers of Jameson Estates are being met throughout the transfer of the waterline from Groundbreaking Developments Inc. to the Town of White City, the RM of Edenwold requires signed utility agreements between the Town and each property owner in Jameson Estates.  
 Jameson Estates  
 Waterline

**Carried.**

759/2020 **Councillor Brodt:** THAT this meeting be hereby adjourned at 3:40 p.m. with our next regular meeting of council to be held on Tuesday, November 24<sup>th</sup>, 2020 commencing at 9:00 a.m.  
 Adjourn

**Carried.**

  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Administrator

Minutes of the Public Hearing Meeting of the Council of the Rural Municipality of Edenwold No.158 were held in the Council Chambers at the municipal office at 100 Hutchence Road in Emerald Park, Saskatchewan on Tuesday, November 17<sup>th</sup>, 2020, to receive verbal and written submissions in regards to:

1:30 p.m. Bylaw No.2020-45 Zoning Bylaw Text Amendment  
1:35 p.m. Discretionary Use: Residential Daycare, 720 Emerald Park Road

The following members of Council were present:

Reeve: Mitch Huber

Councillors:

Division #1 Craig Strudwick  
Division #2 Stan Capnerhurst  
Division #3 Wayne Joyce  
Division #4 Karen Kotylak  
Division #5 Dwayne Radmacher  
Division #6 Tim Brodt  
Division #7 Rod Tuchscherer

Municipal Staff in attendance:

Manager of Planning & Development: Jana Jedlic

Planner II: Jessica Mitchell

Planner I/Development Officer: Susan Stevenson

Communications Officer: Jason Vinck

Administrator & CAO: Kim McIvor

Reeve Huber noted the time being **1:30 p.m.**; called the Public Hearing to order with it noted the following members of the public in attendance in the gallery of the council chambers: Barry Ziegler, Kristen Gaddie-Jahnke, Ian Cameron and Josh Baverstock

**Bylaw No.2020-45 Zoning Bylaw Text Amendment @ 1:30 p.m.**

*Written & Verbal Submissions:*

Planner II: Jessica Mitchell gave an overview of Bylaw No.2020-45, being a zoning bylaw text amendment to address recreational uses in the AR – Agricultural Resource Zone and to prohibit “cover-all” style accessory buildings.

Reeve Huber asked for written submissions in regards to Bylaw No.2020-45: None were received.

Reeve Huber asked for any verbal submissions in regards to Bylaw No.2020-45: None were given.

**2020-11-01**

**Councillor Strudwick:** That we acknowledge there were no written submissions and no verbal submissions to Council in regards to Bylaw No.2020-45.

**Carried.**

**Discretionary Use: Residential Daycare, 720 Emerald Park Road @ 1:35 p.m.**

*Written & Verbal Submissions:*

Planner II: Jessica Mitchell gave an overview of the discretionary use application for the residential daycare at 720 Emerald park Road in Emerald Park, Sask.

Reeve Huber asked for written submissions in regards to the discretionary use application: none were received.

Reeve Huber asked for any verbal submissions in regards to the discretionary use application: None were given.

**2020-11-02**

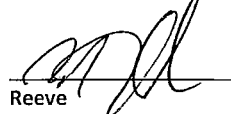
**Councillor Brodt:** That we acknowledge there were no written submissions and no verbal submissions to Council in regards to the discretionary use application.

**Carried.**

**2020-11-03**

**Reeve Huber:** That we hereby adjourn the Public Hearing with the time being noted as 1:38 p.m.

**Carried.**

  
Reeve

  
Administrator